



Welcome to Native Sun Natural Foods Market and Thank You for your interest in employment with our company. We are dedicated to a policy of nondiscrimination on any basis, including race, color, religion, age, sex, marital status, national origin, political affiliation, disability, or any other protected criteria. Should you need reasonable accommodations or assistance, please contact the General Manager at (904) 260-6950 for Native Sun Mandarin or (904) 260-2791 for Native Sun Baymeadows.

We at Native Sun appreciate your interest in seeking employment with us. By completing the attached application, we are able to gain a better understanding of your background and work experience that will aid us in considering you for the position that best meets your qualifications. Please complete each section of the attached application, leaving no gaps in your employment record.

As you complete this application, keep in mind it is the first impression Native Sun has of you as a potential employee. It also provides us with information regarding you and your background, as well as information on your ability to follow instructions.

If you have a resume to attach, please do so by clipping it behind the application.

To be considered for employment, complete the application in its entirety.

- Your application **must** be legible. Either print or type.
- All addresses and phone numbers must be provided for your previous employers. This information may be used to verify past employment.
- Applications will remain in our active file for a period not to exceed 90 days. If after that time you wish to apply for a different position, it may be necessary for you to repeat this application process.
- The Immigrant Reform and Control Act of 1986 requires that all individuals applying for work in the State of Florida provide proof of work authorization. If hired, you will be asked to provide 2 forms of documentation.
- Sign and date the application.

Native Sun is an Equal Opportunity Employer/Affirmative Action Employer.

Where to find employment opportunities:

- Native Sun Baymeadows, 11030 Baymeadows Road, Jacksonville, Florida 32256
- Native Sun Mandarin, 10000 San Jose Boulevard, Jacksonville, Florida 32257
- www.nativesunjax.com

Important Note: Please remove and keep this page for your records upon returning your application.



Baymeadows Location

Mandarin Location

Any Location

EMPLOYMENT APPLICATION

POSITION APPLYING FOR:

<input type="checkbox"/> Nutrition <input type="checkbox"/> Cashier <input type="checkbox"/> Receiving <input type="checkbox"/> Meat and Fish <input type="checkbox"/> Food Handler <input type="checkbox"/> Dairy/Frozen	<input type="checkbox"/> Deli <input type="checkbox"/> Stocker <input type="checkbox"/> Customer Service <input type="checkbox"/> Education & Special Dietary <input type="checkbox"/> Produce <input type="checkbox"/> Other _____
--	--

EMPLOYMENT TYPE: Full Time Part-Time

Salary Desired: _____ Open Date Available: _____

PERSONAL INFORMATION

Name (Last, First, Middle Initial)	E-Mail Address
Mailing Address	
City, State, Zip Code	
Primary Telephone Number	Alternative Telephone Number

EDUCATION

High School	Received: <input type="checkbox"/> Diploma <input type="checkbox"/> None <input type="checkbox"/> Other
-------------	---

College/University/Technical School	Location	Dates Attended		Major	Degree Earned
		From	To		

LICENSURE, REGISTRATION, CERTIFICATIONS (Food Handling, OSHA Certifications, Cardboard Bailer, etc.)

Type of License/Registration/Certification	Number	Expiry Date	State Licensing Agency

EMPLOYMENT HISTORY

Describe your work history for the past ten (10) years, starting with the most recent. Do not leave gaps and be specific in your descriptions.

Present or Most Recent Employer:							
Address/City/State/Zip Code:							
Telephone	()	Supervisor					
From:		To:		Job Title			
Hours Per Week		Starting Salary		Ending Salary			
Duties:							
Reason for Leaving							

Next Most Recent Employer:							
Address/City/State/Zip Code:							
Telephone	()	Supervisor					
From:		To:		Job Title			
Hours Per Week		Starting Salary		Ending Salary			
Duties:							
Reason for Leaving							

Next Most Recent Employer:					
Address/City/State/Zip Code:					
Telephone	()	Supervisor			
From:		To:		Job Title	
Hours Per Week		Starting Salary		Ending Salary	
Duties:					
Reason for Leaving					

Next Most Recent Employer:					
Address/City/State/Zip Code:					
Telephone	()	Supervisor			
From:		To:		Job Title	
Hours Per Week		Starting Salary		Ending Salary	
Duties:					
Reason for Leaving					

KNOWLEDGE, SKILLS AND ABILITIES (Include the ability to speak languages other than English)

Knowledge:	
Skills:	
Abilities:	

AVAILABILITY

SUNDAY*		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO

*Consider all days and hours in which you would be available to work, not just those of the store's hours.

BACKGROUND INFORMATION

A conviction does not necessarily prevent your application from being considered. The nature, the year of your conviction, the number of convictions and the job for which you are applying are all considered.

(1) Have you ever been **convicted** of a felony or first-degree misdemeanor? YES NO

If Yes, what charges? _____

Where Convicted: _____ Date of Conviction: _____

(2) Have you ever pled guilty to a crime, which is a felony or first-degree misdemeanor? YES NO

If Yes, what charges? _____

Where Convicted: _____ Date of Conviction: _____

(3) Have you ever had the adjudication of guilty withheld for a crime which is a felony or a first-degree misdemeanor? YES NO

If Yes, what charges? _____

Where Convicted: _____ Date of Conviction: _____

CITIZENSHIP

Native Sun hires only US citizens and lawfully authorized alien workers. If a conditional offer of employment is made, you will be required to provide proof of citizenship or your ability to legally work in the US and photo identification.

Are you a United States Citizen? YES NO Are you legally authorized to work in the U.S.? YES NO

RELATIVES

Do you have relatives working for Native Sun? YES NO If so, Location and Department? _____

APPLICATION CERTIFICATION (Read carefully before signing)

I hereby certify that each answer herein and all other information otherwise furnished are true and correct to the best of my ability. I understand that incorrect, incomplete or false statements of information I have provided on this form may subject me to discharge from employment at any time. I consent to a background screening and the release of information about my ability, employment history and fitness for employment by former employers and/or references provided.

SIGNATURE _____
DATE

THIS SECTION WILL BE REMOVED UPON COMPLETION OF THE SELECTION PROCESS

EEO SURVEY

The following is **not** mandatory, however, it will assist Native Sun in its commitment to Equal Employment Opportunity and Affirmative Action. Refusal to answer this section will **not** result in adverse treatment of any applicant. Applicants who believe they have been discriminated against may file a complaint with the Florida Commission of Human Relations located at:

Florida Commission of Human Relations
Building F, Suite 240
325 John Knox Road
Tallahassee, FL 32303

Position title for which you have applied: _____

Race:

- | | |
|---|--|
| <input type="checkbox"/> WHITE (NON-HISPANIC) | <input type="checkbox"/> BLACK (NON-HISPANIC) |
| <input type="checkbox"/> HISPANIC | <input type="checkbox"/> NATIVE AMERICAN |
| <input type="checkbox"/> ASIAN/PACIFIC ISLANDER | <input type="checkbox"/> OTHER (SPECIFY) _____ |

Sex:

- MALE FEMALE

THIS SECTION WILL BE REMOVED UPON COMPLETION OF THE SELECTION PROCESS

MILITARY

Are you active duty military or in the reserves? YES No

If Yes, what are your time commitments? _____